



JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LABOR & ECONOMIC GROWTH  
LANSING

DAVID C. HOLLISTER  
DIRECTOR

# Memorandum

**DATE:** March 18, 2004

**TO:** Current Federally Funded Adult Education Professional Development  
Fiscal Agents

**FROM:** Dianne Duthie, Director  
Office of Adult Education

**SUBJECT:** Announcement of Professional Development Continuation Funding for  
July 1, 2004 through June 30, 2005

The Michigan Department of Labor and Economic Growth (DLEG) is pleased to announce the new funding cycle for Professional Development funds for the time period of July 1, 2004 through June 30, 2005. This grant is supported through the Adult Education and Family Literacy Act Title II of the Workforce Investment Act of 1998 (P.L. 105-220).

The application, guidance, budget detail, budget summary, and reporting documents are enclosed. The Office of Adult Education will award funding based on the review of the application and the Adult Education Director's approval.

DLEG Adult Education Office must receive an original and three (3) copies of this grant application on or before May 5, 2004.

When mailing please use the following address:

Adult Education Office-attn: Linda Colagross  
Michigan Department of Labor and Economic Growth  
201 North Washington Square  
P.O. Box 30714  
Lansing, MI 48903

If you have questions or concerns, please contact the Adult Education Office at 517.373.8800.